

MINUTES

WOOD RIVER PUBLIC LIBRARY BOARD OF TRUSTEES

DATE: July 20, 2023

TIME: 6:00 PM

PLACE: Wood River Public Library

326 East Ferguson Avenue, Wood River, IL

I. **Call to Order / Roll Call / Pledge of Allegiance**

Steve Scroggins, President, called the meeting to order at 6:00 pm

Members Present:

Nick Aguinaga	X
Mary Ann Crawford	X
Sarah Miner	X
Steve Scroggins	X
Sue Smith	
Cathi Stalcup	X
Karen Weber	X
Carolyn Angleton	X

Others present:

Lindsey Herron- Library Director
Councilman Doctor David Ayers-Ex Officio
Mayor Tom Stalcup

A quorum was established.

The Pledge of Allegiance was recited.

II. **Approval of Minutes**

- June 15, 2023, Regular Meeting
 - Motion – Cathy Stalcup
 - Second – Mary Ann Crawford
 - All in favor-Motion passed

III. **Correspondence/ Communications**

- Lindsey received a letter addressing the board with a request to purchase books. Holly is looking to see if the books would be a good addition to the collection.

IV. **Officer's Reports**

- President – Nothing to report
- Vice-President – Nothing to report
- Secretary – Not present to report
- Treasurer – Karen presented the cash balances to the board and recommended moving some funds to special reserves to leave 6 months of operating reserves in the operating fund. The special reserve funds are not restricted but are saved to be used for building costs.

V. **Committee Reports**

- Building and Grounds –
 - The solar panels have been installed.
 - Ameren will be out Monday 7/25/23 for a witness test.
 - The Library received several questions regarding prevailing wage for the project. Lindsey assured the board that Straight Up Solar did pay prevailing wage.
- Finance – Nothing to report
- Personnel – Nothing to report
- Policy – Nothing to report

VI. **Wood River Public Library Foundation**

- The foundation is paying for the inflatables for National Night Out

VII. **Financial Matters**

- Approval of June 2023 Expenditure List
 - Motion – Mary Ann Crawford
 - Second – Cathi Stalcup
 - Roll Call -

Nick Aguinaga	Y
Mary Ann Crawford	Y
Sarah Miner	Y
Steve Scroggins	Y

Sue Smith	
Cathi Stalcup	Y
Karen Weber	Y
Carolyn Angleton	Y

- Financial Statements

Steve Scroggins moved for approval of a recess to hold a closed session to discuss matters of Personnel (ILCS 5 120/2 (C)(1)) for the appointment, employment, compensation, discipline, performance or dismissal of a specific employee, seconded by Cathi Stalcup and approved by the following vote.

Nick Aguinaga	X
Mary Ann Crawford	X
Sarah Miner	X
Steve Scroggins	X
Sue Smith	
Cathi Stalcup	X
Karen Weber	X
Carolyn Angleton	X

The Board recessed at 6:19pm and reconvened at 6:33pm

VIII. Library Director's Report

- The Library is hiring a Youth Services Director.
- Katie will be running the school library until a new Youth Services Director is hired.
- The \$50,000 grant is still being reviewed; it will be another 3 to 4 months.
- A few books were stolen a couple of weeks ago, the police were able to apprehend the suspects.
- There are several events upcoming
 - Barbie Party
 - National Night Out
 - Shark Week
- The Notary laws are being updated. Lindsey is working with an attorney to make sure she is following all of the new procedures.

IX. **Unfinished Business**

X. **New Business**

A. **Approve Secretary for remainder of FY23-24**

- Sarah Miner was nominated
- Motion – Cathi Stalcup
- Second – Mary Ann Crawford
- All in favor- Motion passed

B. **Approve Resolution 23-24-1: Amend FY22-23 Budget**

- Motion – Karen Weber
- Second – Nick Aguinaga
- Roll call-

Nick Aguinaga	Y
Mary Ann Crawford	Y
Sarah Miner	Y
Steve Scroggins	Y
Sue Smith	
Cathi Stalcup	Y
Karen Weber	Y
Carolyn Angleton	YY

XI. **Adjournment**

- Motion – Nick Aguinaga
- Second – Cathi Stalcup
- All in favor-Motion passed

Adjourn the meeting at 6:45 pm

Approved by the Board of Trustees at the Regular Meeting on August 17, 2023.