

MINUTES
WOOD RIVER PUBLIC LIBRARY BOARD OF TRUSTEES

DATE: November 16, 2023

TIME: 6:00 PM

PLACE: Wood River Public Library
326 East Ferguson Avenue, Wood River, IL

I. **Call to Order / Roll Call / Pledge of Allegiance**

- Mary Ann Crawford, Vice President, called the meeting to order at 6:00 PM.
- Members present:

Mike Anderson	X
Carolyn Angleton	X
Mary Ann Crawford	X
Sarah Miner	X
Steve Scroggins	
Sue Smith	X
Cathi Stalcup	X

- Others present:
 - Lindsey Herron - Library Director
 - Mayor Tom Stalcup
- A quorum was established.
- The Pledge of Allegiance was recited.

II. **Approval of Minutes**

- Approval of minutes from October 19, 2023
 - Motion - Cathi Stalcup
 - Second - Mike Anderson
 - All in favor - Motion passed

III. **Correspondence / Communications**

- Nothing to relay

IV. **Officer's Reports**

- President - Not present to report
- Vice President - Nothing to report
- Secretary - Nothing to report
- Treasurer - Not present to report

V. **Committee Reports**

- Building and Grounds - Nothing to report
- Finance
 - Met to discuss 2023 Tax Levy, to be approved under New Business
- Personnel - Nothing to report
- Policy - Nothing to report

VI. **Wood River Public Library Foundation**

- Purchased previously requested book binding machine

VII. **Financial Matters**

- Approval of November 2023 Expenditure List
 - Motion – Mike Anderson
 - Second - Sue Smith
 - Roll Call -

Mike Anderson	Y
Carolyn Angleton	Y
Mary Ann Crawford	Y
Sarah Miner	Y
Steve Scroggins	
Sue Smith	Y
Cathi Stalcup	Y

- Financial Statements

VIII. **Library Director’s Report**

- Mix-up with receiving our e-rate, in process of getting that sorted out
- Pruitt Mechanical came out 11/14/23 to turn on the boiler after no response from Kane
- New form to fill out to push the DCOE grant forward
- New patron online catalog coming soon -- Aspen Discovery. We are part of the initial test group, with a soft launch in ~2 weeks with training for staff to follow

IX. **Unfinished Business**

- Nothing to report

X. **New Business**

- Approve Tax Levy 2023 (FY2024-2025)
 - Motion - Mike Anderson
 - Second - Carolyn Angleton
 - Roll Call -

Mike Anderson	Y
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Carolyn Angleton	Y
Mary Ann Crawford	Y
Sarah Miner	Y
Steve Scroggins	
Sue Smith	Y
Cathi Stalcup	Y

- Discuss chapters 4-7 in Serving our Public 4.0 (Per Capita Grant Requirement)

I. **Adjournment**

- Motion - Sue Smith
- Second - Carolyn Angleton
- All in favor - Motion passed

Meeting adjourned at 6:35 PM.

Approved at the Regular Meeting of the Board of Trustees on December 21, 2023.