MINUTES

WOOD RIVER PUBLIC LIBRARY BOARD OF TRUSTEES

DATE: December 21, 2023

TIME: 6:00 PM

PLACE: Wood River Public Library

326 East Ferguson Avenue, Wood River, IL

1. **Call to Order / Roll Call / Pledge of Allegiance**

* Steve Scroggins, President, called the meeting to order at 6:00 PM.
* Members present:

|  |  |
| --- | --- |
| Mike Anderson | X |
| Carolyn Angleton |  |
| Mary Ann Crawford | X |
| Sarah Miner | X |
| Steve Scroggins | X |
| Sue Smith | X |
| Cathi Stalcup | X |

* Others present:
  + Lindsey Herron - Library Director
* A quorum was established.
* The Pledge of Allegiance was recited.

1. **Approval of Minutes**

* Approval of minutes from November 15, 2023 Finance Committee Meeting
  + Motion - Cathi Stalcup
  + Second - Mike Anderson
  + All in favor - Motion passed
* Approval of minutes from November 16, 2023 Board Meeting
  + Motion - Cathi Stalcup
  + Second - Mike Anderson
  + All in favor – Motion passed

1. **Correspondence / Communications**

* Wonderful Christmas card from neighbors down the street!

1. **Officer’s Reports**

* President - Nothing to report
* Vice President - Nothing to report
* Secretary - Nothing to report
* Treasurer - Not present to report

1. **Committee Reports**

* Building and Grounds - Nothing to report
* Finance - Nothing to report
* Personnel - Nothing to report

1. **Wood River Public Library Foundation**
   * Nothing to report
2. **Financial Matters**

* Approval of December 2023 Expenditure List
  + Motion – Mike Anderson
  + Second - Sue Smith
  + Roll Call -

|  |  |
| --- | --- |
| Mike Anderson | Y |
| Carolyn Angleton |  |
| Mary Ann Crawford | Y |
| Sarah Miner | Y |
| Steve Scroggins | Y |
| Sue Smith | Y |
| Cathi Stalcup | Y |

* Financial Statements

1. **Library Director’s Report**

* Received $1,000 donation from Refinery – will be put towards programming
* Got new copiers, work well, and will save money in the long run
* Bluey was a huge hit!
* Gifts were delivered to Bria this week and it was well-received by both staff and residents
* New catalog is live as of 12/18
* Closed 12/22 through 12/25 for Christmas and 12/31-1/1 for New Years

1. **Unfinished Business**

* Nothing to report

1. **New Business**
   * Approve Treasurer
     + Tabled
   * Approve updates to Employee Benefits Policy
     + Motion – Mike Anderson
     + Second - Sue Smith
     + Roll Call -

|  |  |
| --- | --- |
| Mike Anderson | Y |
| Carolyn Angleton |  |
| Mary Ann Crawford | Y |
| Sarah Miner | Y |
| Steve Scroggins | Y |
| Sue Smith | Y |
| Cathi Stalcup | Y |

* Discuss chapters 8-10 in Serving our Public 4.0 (Per Capita Grant Requirement)

1. **Adjournment**
   * Motion - Mike Anderson
   * Second - Sue Smith
   * All in favor - Motion passed

Meeting adjourned at 6:48 PM.

**Approved by the Board of Trustees at the Regular Meeting on January 18, 2024.**