

MINUTES  
WOOD RIVER PUBLIC LIBRARY BOARD OF TRUSTEES

Date: July 18, 2024

Time: 6:00 PM

Location: Wood River Public Library

326 East Ferguson Avenue, Wood River, IL

**I. Call to Order / Roll Call / Pledge of Allegiance**

- Steve Scroggins, President, called the meeting to order at 6:00 PM.
- Members present:

Mike Anderson	X
Carolyn Angleton	X
Mary Ann Crawford	
Maggie Dillinger	
Sonya Hagaman	X
Sarah Miner	X
Steve Scroggins	X
Sue Smith	X
Cathi Stalcup	

- Others present:
  - Lindsey Herron, Library Director
  - Councilman David Ayers, Ex-Officio
- A quorum was established.
- The Pledge of Allegiance was recited.

**II. Approval of Minutes**

- Approval of minutes from June 17, 2024 Regular Board Meeting
  - Motion — Mike Anderson
  - Second — Sue Smith
  - All in favor — Motion passed
- Approval of minutes from July 11, 2024 Personnel Committee Meeting
  - Motion — Sarah Miner
  - Second — Mike Anderson
  - All in favor — Motion passed

**III. Correspondence / Communications**

**IV. Officer's Reports**

- President — Nothing to report
- Vice President — Not present to report
- Secretary — Reviewed closed minutes, to expand upon during New Business
- Treasurer — Nothing to report

**V. Committee Reports**

- Building and Grounds — Nothing to report

- Finance — Nothing to report
- Personnel — Met to review Personnel Policy Manual, changes to be approved during New Business
- Policy — Nothing to report

**VI. Wood River Public Library Foundation**

- Once NNO is over, Lindsey and Kristen will be brainstorming to bring new life to WRPLF

**VII. Financial Matters**

- Approval of July 2024 Expenditure List
  - Motion – Sarah Miner
  - Second — Mike Anderson
  - Roll Call —

Mike Anderson	X
Carolyn Angleton	X
Mary Ann Crawford	
Maggie Dillinger	
Sonya Hagaman	X
Sarah Miner	X
Steve Scroggins	X
Sue Smith	X
Cathi Stalcup	

- Financial statements

**VIII. Library Director’s Report**

- National Night Out is scheduled for Friday, July 26<sup>th</sup> — should be bigger and better than before!
- Staff meeting 7/26, library closing at noon
- All thank you letters have been sent to summer reading program sponsors, so thankful for their support this year!
- Weeding through items to prepare for barcode duplication through IHLS
- Website needs to be updated to be ADA compliant per new IL law by 2027
- Lindsey will be on vacation 8/2-8/9

**IX. Unfinished Business**

**X. New Business**

- Closed minute review
  - Motion — Sue Smith
  - Second — Mike Anderson
  - Roll Call —

Mike Anderson	X
Carolyn Angleton	X
Mary Ann Crawford	
Maggie Dillinger	
Sonya Hagaman	X
Sarah Miner	X

Steve Scroggins	X
Sue Smith	X
Cathi Stalcup	

- Approve destroying all recordings 18 months and older
  - Motion — Sonya Hagaman
  - Second — Carolyn Angleton
  - Roll Call —

Mike Anderson	X
Carolyn Angleton	X
Mary Ann Crawford	
Maggie Dillinger	
Sonya Hagaman	X
Sarah Miner	X
Steve Scroggins	X
Sue Smith	X
Cathi Stalcup	

- Approve updates to Personnel Policy Manual
  - Motion — Sonya Hagaman
  - Second — Sue Smith
  - All in favor — Motion passed

**XI. Adjournment**

- Motion — Sarah Miner
- Second — Mike Anderson
- All in favor — Motion passed

Meeting adjourned at 6:36 PM.

**Approved at the regular meeting by the Board of Trustees on August 15, 2024.**

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***Steven Scroggins***  
***Board President***

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***Sarah Miner***  
***Board Secretary***