

## MINUTES

### WOOD RIVER PUBLIC LIBRARY BOARD OF TRUSTEES

DATE: August 19, 2021

TIME: 6:00 PM

PLACE: Wood River Public Library

326 East Ferguson Avenue, Wood River, IL

#### I. Call to Order / Roll Call / Pledge of Allegiance

Nick Aguinaga, President, called the meeting to order at 6:01 pm

##### Members Present:

Nick Aguinaga	X
Rhonda Breslin	X
MaryAnn Crawford	
Leslie Harder	X
Steve Scroggins	X
Sue Smith	X
Cathi Stalcup	X
Jennifer Trask	X
Karen Weber	X

##### Others present:

Lindsey Herron- Library Director

Sonya Hagaman- City Council Ex-Officio

A quorum was established.

The Pledge of Allegiance was recited.

#### II. Approval of Minutes

##### a. June 17, 2021 Regular Meeting

- Motion – Karen Weber
- Second – Sue Smith
- Motion passed

##### b. July 15, 2021 Regular Meeting

- Motion – Karen Weber
- Second – Steve Scroggins
- Motion passed

#### III. Correspondence/ Communications

Nothing to report

**IV. Officer's Reports**

- a. President – Nothing to report
- b. Vice-President – Nothing to report
- c. Secretary – Nothing to report
- d. Treasurer – Nothing to report

**V. No Committee Reports**

- a. Building and Grounds – Nothing to report
- b. Finance – Nothing to report
- c. Personnel – Nothing to report

**VI. Wood River Public Library Foundation**

Andrew Russell, Foundation member, updated us on the latest meeting of the Foundation.

**VII. Financial Matters**

- a. Approval of August 2021 Expenditure List
  - o Motion – Karen Weber
  - o Second – Cathi Stalcup
  - o Roll Call -

Nick Aguinaga	Y
Rhonda Breslin	Y
MaryAnn Crawford	
Leslie Harder	Y
Steve Scroggins	Y
Sue Smith	Y
Cathi Stalcup	Y
Jennifer Trask	Y
Karen Weber	Y

- b. Financial Statement

**VIII. Library Director's Report**

- Have had a lot of interest in the full time opening that we currently have. Lindsey interviewed 6 candidates, and they were all great options. Will begin interviewing for the part time position soon.
- Book sale is scheduled for the first Thursday, Friday, Saturday of September.
- People counter is up and running. We are averaging around 70 people per day.
- Lewis and Clark Elementary Library will start seeing students Aug. 31<sup>st</sup>.

**IX. Unfinished Business**

- a. No Unfinished business

**X. New Business**

- a.** Update the following patron policies:
  - i.** Borrowing Privileges
    - Motion to leave language as is – Karen Weber
    - Second – Cathi Stalcup
    - Motion passed
  - ii.** Circulation
    - Motion to leave language as is – Karen Weber
    - Second – Cathi Stalcup
    - Motion passed
  - iii.** Patron Code of Conduct
    - Motion to accept the changes to the language as proposed – Karen Weber
    - Second – Cathi Stalcup
    - Motion passed
- b.** Update employee dress code
  - Motion to accept the changes to the language as proposed – Sue Smith
  - Second – Rhonda Breslin
  - Motion passed
- c.** Discuss mask requirement following recent CDC guidelines
  - Continue recommending that all employees and patrons wear a mask

**XI. Adjournment**

- a.** Motion – Rhonda Breslin
- b.** Second – Karen Weber
- c.** All in favor – Motion passed

Adjourn the meeting at 7:13 pm

**Approved by the Board of Trustees at the Regular Meeting on September 16, 2021.**