

## MINUTES

### WOOD RIVER PUBLIC LIBRARY BOARD OF TRUSTEES

DATE: October 15, 2020

TIME: 6:00 PM

PLACE: Wood River Public Library

326 East Ferguson Avenue, Wood River, IL

#### I. Call to Order / Roll Call / Pledge of Allegiance

Cathi Stalcup, Vice-President, called the meeting to order at 6:00 pm

##### Members Present:

Nick Aguinaga	X
Rhonda Breslin	X
Maryann Crawford	X
Leslie Harder	X
Steve Scroggins	X
Sue Smith	
Cathi Stalcup	X
Jennifer Trask	X
Karen Weber	X

##### Others present:

Lindsey Herron- Library Director

Tom Stalcup- City Council Ex-Officio

A quorum was established.

The Pledge of Allegiance was recited.

#### II. Approval of Minutes

##### a. September 17, 2020 Regular Meeting

- Motion – Karen Weber
- Second – Nick Aguinaga
- All in favor – motion passed

#### III. Correspondence/ Communications

- A patron has recommended that we are voted best library.

**IV. Officer's Reports**

- a. President – Nothing to report
- b. Vice-President – Nothing to report
- c. Secretary - Nothing to report
- d. Treasurer - Nothing to report

**V. Committee Reports**

- a. Building and Grounds – Nothing to report
- b. Finance – Nothing to report
- c. Personnel – Nothing to report

**VI. Financial Matters**

- a. Approval of October 2020 Expenditure List
  - o Motion – Karen Weber
  - o Second – Leslie Harder

Roll Call -

Nick Aguinaga	Y
Rhonda Breslin	Y
Maryann Crawford	Y
Leslie Harder	Y
Steve Scroggins	Y
Sue Smith	
Cathi Stalcup	Y
Jennifer Trask	Y
Karen Weber	Y

- b. Financial Statements

**VII. Library Director's Report**

- Garland Company has reached out regarding our roof. Lindsey will do a little more research with our architect to see if work is actually warranted.
- Second hire did not work out. We are now on the hunt for 2 part time clerks.
- We bought lockers for staff to place personal items in while at work.
- We've had an increase in volunteers in the library. Students are volunteering for volunteer hours towards graduation.
- Patrons have been browsing for 2 weeks now. Things are going smoothly. Everyone is wearing masks. Hoping to get to computers by appointment after Thanksgiving.
- Holding a drive for the 2 WR firefighters who are currently deployed overseas.
- A teacher at LC Elementary reached out to Lindsey. Students are struggling to be motivated to completed their AR goals. Lindsey is going to try to help by featuring some books to the kids. She also taught the teachers to use Tumble Books.
- Storytime kits are going well so far. Several have been checked out. We will have Discovery Kits available for older kids in November.

**VIII. Unfinished Business**

**IX. New Business**

- a.** Approve Vice President Cathi Stalcup as new President
  - Motion: Karen Weber
  - Second: Nick Aguinaga
  - All in favor – motion passed
- b.** Nominate & elect Vice-President replacement
  - Cathi Stalcup nominated Nick Aguinaga as the new Vice-President, and no other nominations were made.
  - Motion: Karen Weber
  - Second: Leslie Harder
  - All in favor – motion passed
- c.** Appoint Committee Members
  - Personnel – Cathi, Jenn, Leslie
  - Building/Grounds – Nick, Steve, Sue
  - Finance – Karen, Maryann, Rhonda
- d.** Discuss Ch. 8-10 in Serving Our Public 4.0 (Per Capita Requirement)

**X. Adjournment**

- a.** Motion – Karen Weber
- b.** Second – Rhonda Breslin
- c.** All in favor – Motion passed

Adjourn the meeting at 6:32 pm

**Approved by the Board of Trustees at the Regular Meeting on November 20, 2020.**