

MINUTES
WOOD RIVER PUBLIC LIBRARY BOARD OF TRUSTEES

Date: June 26, 2025

Time: 6:00 PM

Location: Wood River Public Library

326 East Ferguson Avenue, Wood River, IL

I. Call to Order / Roll Call / Pledge of Allegiance

- Steve Scroggins, President, called the meeting to order at 6:00 PM.
- Members present:

Mike Anderson	X
Carolyn Angleton	X
Mary Ann Crawford	
Maggie Dillinger	X
Sonya Hagaman	X
Robin Karpan	
Sarah Miner	X
Steve Scroggins	X
Sue Smith	

- Others present:
 - o Lindsey Herron, Library Director
- A quorum was established.
- The Pledge of Allegiance was recited.

II. Approval of Minutes

- Approval of minutes - Passed

III. Correspondence / Communications

- o N/A

IV. Officer's Reports

- President — Nothing to report
- Vice President — Nothing to report
- Secretary — Nothing to report

- Treasurer — Nothing to report

V. Committee Reports

- Building and Grounds — Nothing to report
- Finance — Nothing to report
- Personnel — Nothing to report
- Policy — Nothing to report

VI. Wood River Public Library Foundation

- N/A

VII. Financial Matters

- Approval of
 - o Motion — Maggie Dillinger
 - o Second — Mike Anderson
 - o Roll Call —

Mike Anderson	Y
Carolyn Angleton	Y
Mary Ann Crawford	-
Maggie Dillinger	Y
Sonya Hagaman	Y
Robin Karpan	-
Sarah Miner	Y
Steve Scroggins	Y
Sue Smith	-

- Financial statements

VIII. Library Director's Report

- The new doors are in. They are working great. Summer reading kicked off with a great beginning party. Mixed reviews on the bingo card. Both new employees started. Two local libraries had contacted Lindsey about the same patron who had returned a book with an illicit drug sealed into the last page. National Night Out is getting pushed out to fall.

IX. Unfinished Business

- N/A

X. New Business

- Annual report has been prepared for the Wood River City Council.

- Motion — Sarah Miner
- Second — Mike Anderson
- All in favor, motion carried.

- IPLAR has been prepared.

- Motion — Mike Anderson
- Second — Maggie Dillinger
- All in favor, motion carried.

- Employee policy changes: Standards set for PTO to be used if an employee calls in sick. Drug policy was changed to accommodate the legality of recreational drug use. Handbook states that employees must have their time requests in by the 10th of every month and the schedule will be issued on the 20th. Social media policies were put in place to be preemptive about employees' social media presence.

- Motion — Mike Anderson
- Second — Sarah Miner
- All in favor, motion carried.

- Patron policy changes: housekeeping for certain errors in the policy. Guest passes were changed to include per day and extensions are at employee discretion. Law enforcement policy was implemented to be proactive for employees. Material consideration form was updated to require an individual to have full knowledge of why they want material pulled.

- Motion — Maggie Dillinger
- Second — Carolyn Angleton
- All in favor, motion carried.

- Utilitra quote for new computers.

- Motion — Maggie Dillinger
- Second — Carolyn Angleton

- Roll Call —

Mike Anderson	Y
Carolyn Angleton	Y
Mary Ann Crawford	-
Maggie Dillinger	Y
Sonya Hagaman	Y
Robin Karpan	-
Sarah Miner	Y
Steve Scroggins	Y
Sue Smith	-

- Maintenance agreement with roofing company, Geissler Company, to do yearly

- Motion — Maggie Dillinger
- Second — Carolyn Angleton
- All in favor, motion carried.

○ Roll Call —

Mike Anderson	Y
Carolyn Angleton	Y
Mary Ann Crawford	-
Maggie Dillinger	Y
Sonya Hagaman	Y
Robin Karpan	-
Sarah Miner	Y
Steve Scroggins	Y
Sue Smith	-

XI. Adjournment

- Motion — Sarah Miner
- Second — Carolyn Angleton
- All in favor, the motion carried. .

Meeting adjourned at 6:45 PM.

Approved by the Board of Trustees on July 17, 2025.